

STATEMENT of POLICY and PROCEDURE			
Manual:	O'Keefe Ranch and Interior Heritage Society	OKR No.	7.02
Section:	FACILITIES STRUCTURES, LIVESTOCK	Issued:	June 14, 2018
Subject:	Structures	Effective:	
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1 Policy

- 1.01 The O'Keefe Ranch and Interior Heritage Society is committed to the preservation and maintenance of the heritage buildings which are part of the ranching and cultural history of the North Okanagan.
- 1.02 The original building structures, display for educational and entertainment purposes, the many facets of rudimentary construction techniques to the finest artisan skills.
- 1.03 All buildings, barns and cisterns will be maintained to the standard of the time period, in which they were built. Where and whenever possible repairs will utilize like products and practice of the time period.
- 1.04 In collaboration with the Curator, expertise if required, will be sought to insure that work planned and undertaken is using best practices for heritage sites.
- 1.05 Future structures on site shall when possible be compatible with heritage themes.

2 PURPOSE

- 2.01 A comprehensive site wide building evaluation will be produced that mirrors the content of the 2006 Infrastructure and Building Assessment. An annual review thereafter will be initiated to identify the current state of structures as they relate to the updated Infrastructure and Building Assessment Report. All required repair, improvement, changes and increased cost estimates will be used to develop a Capital Budget. Based on the findings, a priority timeline will be developed and implemented.

3 SCOPE

- 3.01 This policy applies to all original buildings, additional structures added over time by the O'Keefe Family and structures built by the Society and on-site partners.]

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3.02 RESPONSIBILITY
Operations Director
Facilities Committee
Maintenance Staff
Volunteers